

10/1/67. Annex - B

PUNJAB URBAN PLANNING AND DEVELOPMENT AUTHORITY
CHANDIGARH

REGULATIONS

No. Admn/1-EA-3/96-21021 - In exercise of the powers conferred

by Section 182 of the Punjab Regional and Town Planning and Development Act, 1995 (Punjab Act No. 11 of 1995), the Punjab Urban and Development Authority hereby makes the following regulations, namely: -

1. **Short title and commencement:** -(1) These regulations may be called the Punjab Urban Planning and Development Authority (Committees and conduct of Business), Regulation, 1996.

(2) They shall come into force at once.

2. **Definitions:** - In these regulations, unless the context otherwise requires,-

(a) 'Act' means the Punjab Regional and Town Planning and Development Act, 1995;

(b) 'Authority' means the Punjab Urban Planning and Development Authority;

(c) 'Chairman' means the Chairman of the Authority;

(d) 'Chief Administrator' means the Chief administrator of the Authority;

(e) 'Section' means the section of the Act; and

(f) 'Vice Chairman' means the Vice Chairman of the Authority.

3. **Time and place of meeting-** (1) The Authority shall meet for transaction of business at least once in every three months at such date, time and place as may, from time to time, be fixed by the Chief Administrator with the approval of the Chairman.

(2) The meeting of the Authority shall ordinarily be held at headquarters of the Authority.

4. **Power to adjourn meetings:** - The Presiding Officer may, if he thinks it necessary or expedient and shall, if so directed by majority of the members present, adjourn the meeting of the Authority but no business shall be translated at the adjourned meeting other than the business left unfinished at the meeting which had been adjourned.

cont.....P/2

5. **Notice for meeting:** - (1) At least seven days notice in writing of a meeting of the Authority shall be given to each member and copy of the agenda for the meeting and a brief note, if any, on each item of the agenda shall also be sent to the members either with the notice or as soon thereafter as possible, but atleast three days before the meeting:

Provided that an emergent meeting of the Authority may be called at a shorter notice.

6. **Matters to be decided by the Authority:** - The Authority shall consider and decide: -

- (a) all matters required to be considered by the Authority under any provisions of the Act and the rules and regulations made thereunder or under any other law for the time being in force or under any direction of the State Government.
- (b) any other matter specially required by the chairman to be paid before the Authority in view of its importance.

7. **Record of minutes:-** (1) The minutes of the meeting of the Authority shall be recorded in writing in a book maintained for the purpose which shall be retained in the custody of an officer of the Authority nominated by the Chief Administrator, and shall be signed by the Presiding Officer and the Chief Administrator and thereafter shall be circulated by the Chief Administrator as soon as possible after the meeting for the information of the member and shall be placed before the next meeting of the Authority for information.

8. **Appointment of committee:** - For the purposes of securing efficient discharge of its functions, particularly for the purpose of ensuring of the efficient maintenance of Public amenities and execution of development works and project, there shall be following committees of the Authority, namely:-

Contd.....P/3

(1) Finance & Accounts Committee:

(1) The Finance & Accounts Committee shall consist of:

- | | | |
|----|--|------------------|
| 1/ | Minister incharge Housing & Urban Development Punjab. | Chairman |
| 2/ | Deputy Minister Housing & Urban Development Punjab. | Member. |
| 3/ | Secretary to Govt. of Punjab
Deptt. of Housing & Urban Development. | Member. |
| 4/ | Secretary to Govt. Punjab
Department of Finance. | Member. |
| 5/ | Chief Administrator, Punjab Urban
Planning and Development Authority. | Member/ Convener |

(ii) The Finance and Accounts Committee shall discharge the following functions, namely:

- a/ Scrutiny of budget proposals and annual statements of accounts including balance sheet and to make recommendations thereupon before the same are presented to the Authority for approval.
- b/ Determining priced/policies for disposal of land/ plots/ houses.
- c/ Allotment of land to various institutions which may be specifically indicted in accordance with the policy decision of PUDA.
- d/ Discharge any other function which authority may specifically assign.

(2) Planning & Design Committee.

The Planning & Design Committee shall consist of: -

- | | | |
|----|---|-----------------|
| 1. | Secretary to Govt. Punjab
Housing & Urban Dev. Department. | Chairman |
| 2. | Secretary to Govt. Punjab
Deptt. of Local Govt. | Member |
| 3. | Chief Administrator, PUDA. | Member/Convener |
| 4. | Chief Town Planner, Punjab. | Member |
| 5. | Chief Architect, Punjab. | Special INVITEE |

Contd.....P/4

(ii) The Planning & Design Committee shall discharge the following functions, namely:

- a/ Scrutinise proposals for declaring planning areas and preparations of the Regional Plans, Master Plans and Town Development Schemes under the Act and the rules and regulations made there under to be recommended to the PUDA Board for necessary approval.
- b/ Scrutiny of layout plans for Sectors and Sub Sectors.
- c/ Discharge any other functions which Authority may specifically assign.

(3) Project Approval Committee:

The project approval committee shall consist of : -

- | | | |
|----|--|-------------------|
| 1. | Minister incharge Housing & Urban Development Punjab. | Chairman |
| 2. | Deputy Minister Housing & Urban Development Department Punjab. | Member |
| 3. | Secretary to Govt. Punjab Deptt. of Housing & Urban Dev. | Member |
| 4. | Secretary to Govt. Punjab Deptt. of Environment. | Member |
| 5. | Secretary to Govt. Punjab Deptt. of Industries. | Member |
| 6. | Chief Administrator , PUDA. | Member/ Convener. |

(ii) The Project Approval Committee shall discharge the following functions, namely:

- a/ To approve the selection of Urban Estates, development of areas and new townships.
- b/ To approve housing projects and other projects for development of land in Urban Estates, development of areas and new townships and other Urban Development Programmes.
- c/ Selection of Public/Private sector collaborators.
- d/ Discharge any other functions which the Authority may specially assign to it from time to time.

This issues with the approval of Authority vide Item No. 3.08.

These Regulations substitute regulation issued vide No. Admn-EA-3/95/19682 dated 23.11.1995 & No. 20866-926 dated 30.11.1995.

Dated, Chandigarh
4.6.1996

RAVNEET KAUR, IAS
CHIEF ADMINISTRATOR

Endst. No. PUDA-Admn-EA-3/96/-21022-92

Dated: - 6.6.1996

A copy of the above is forwarded to the following for information and necessary action: -

- 1/ Chief Administrator, PUDA, Chandigarh.
- 2/ Addl. Chief Administrator, PUDA, Mohali, Patiala & Chandigarh.
- 3/ Chief Accounts Officer, PUDA, Chandigarh.
- 4/ Chief Engineer, PUDA, Chandigarh.
- 5/ All S.E's/D.E's/D.T.P., PUDA, Chandigarh.
- 6/ All General Managers PUDA, Chandigarh.
- 7/ Sr. Architect, PUDA, Chandigarh.
- 8/ All Administrator, Estate Officer, PUDA.
- 9/ All Branches in Head Office, PUDA.

Sd/-
Administrative Officer,
for Chief Administrator.

Endst. No. PUDA-Admn-EA-3/96/-21022-92

Dated: - 6.6.1996

A copy of the above is forwarded to the following for information and necessary action: -

1. Secretary to Government, Punjab Department of Housing & Urban Development.
2. Addl. Legal Remembrance PUDA, Chandigarh.
3. Special Secretary to Minister Incharge Housing & Urban Development Department Punjab.
4. Private Secretary to Dy. Minister Housing & Urban Development Punjab.

Sd/-
Administrative Officer,
for Chief Administrator.

Endst. No. PUDA-Admn-EA-3/96/-21022-92

Dated: - 6.6.1996

A copy of the above is forwarded to the following: -

1. Secretary to Government Punjab Department of Finance.
2. Secretary to Government Punjab Department of Local Govt.
3. Secretary to Government Punjab Department of Environment.
4. Secretary to Government Punjab Department of Industries.
5. Chief Town Planner, Punjab Chandigarh.
6. Chief Architect, Punjab, Chandigarh.

Sd/-
Administrative Officer,
for Chief Administrator.

C.C: - ES/ Vice Chairman, PUDA, Chandigarh.
ES/ Chief Administrator, PUDA, Chandigarh.
ES/ Secretary, PUDA, Chandigarh.

PUNJAB URBAN PLANNING AND DEVELOPMENT
AUTHORITY
PUDA BHAWAN, SECTOR-62, MOHALI
(Admn Wing)

OFFICE ORDER

In pursuance of the decision of the Authority vide item No. Special-2 taken in the 41st meeting held on 16-04-2010 and in exercise of the powers conferred by Section 182 of Punjab Regional and Town Planning and Development Act, 1995 (Punjab Act No. 11, 1995), the following Committees are reconstituted of the Punjab Urban Planning and Development Authority (committee & Conduct of Business) Regulation 1996 issued vide no. PUDA-Admn-EA4/96/21021 dated 6.6.1996 and amended from time to time:-

1) Finance & Accounts Committee

The Finance & Accounts Committee shall consist of:-

- | | | |
|------|---|----------------------|
| i) | Secretary to Govt. of Punjab
Department of Housing & Urban Dev. | -Chairman |
| ii) | Secretary to Govt. of Punjab
Department of Finance or his representative | -Member |
| iii) | Chief Administrator, PUDA | -Member/
Convenor |

The Committee shall discharge following functions namely:-

- Scrutiny of budget proposals and annual statements of accounts including balance sheet and to make recommendations thereupon before the same are presented to the authority for approval.
- Determining prices and policies for disposal of land/plots/houses provided that the same shall be placed for the formal approval of the Executive Committee.
- Allotment of land to various institutions that may be specifically indicated in accordance with the policy decision of the authority provided that the same shall be placed for the former approval of the Executive Committee.
- Discharge any other functions, which the authority or Executive Committee may specifically assign.

2) Planning & Design Committee

The Planning & Design Committee shall consist of:-

- | | | |
|-----|---|-----------|
| i) | Secretary to Govt. of Punjab
Department of Housing & Urban Development | -Chairman |
| ii) | Secretary to Govt. of Punjab
Department of Local Govt. or his representative | - Member |

- | | |
|---|-----------------------|
| iii) Chief Administrator, PUDA | - Member/
Convenor |
| iv) Chief Town & Country Planning, Punjab | - Member |
| v) Chief Architect, Punjab | -Member |

The Committee shall discharge following functions namely:-

- Scrutinize proposals for declaring planning areas and preparation of regional plans, master plans and town developments schemes under the Act and the Rules and regulations made thereunder to be recommended to the authority for necessary approval.
- Scrutiny of layout plans for sectors and sub-sectors.
- Discharge any other function that the authority or the Executive Committee may specifically assign.

3) Executive Committee:

The Executive Committee shall consist of:-

- | | |
|--|-----------------------|
| i) Chief Secretary to Govt. of Punjab | - Chairman |
| ii) Principal Secretary to CM, Punjab | -Member |
| iii) Principal Secretary, Finance, Punjab | -Member |
| iv) Principal Secretary Local Govt. Punjab | -Member |
| v) Secretary Housing & Urban Dev. Pb. | -Member |
| vi) Chief Town Planner, Punjab | -Member |
| vii) Chief Administrator, PUDA | -Member/
Secretary |

The Committee shall discharge following functions namely:-

- The constitutions of Executive Committee shall be to secure efficient discharge of the functions of PUDA. The Executive Committee will exercise all the powers of PUDA including the functions as specified below and decisions taken in the Executive Committee shall be placed in the next meeting of the Authority for ratification.
- To approve the selection of Urban Estates development of areas and new township.
- To approve housing projects and other projects for development of land in urban estates development of areas and new township and other urban development programme.
- Selection of public/private sector collaborators.

This issues with the approval of Hon'ble Chief Minister,
Punjab-cum- Chairman, PUDA.

Dated, SAS Nagar
31-08-2010

Sarvjit Singh, IAS
Chief Administrator

Endst. No. PUDA-Admn-EA-1-2010/

Dated:-

A copy of the above is forwarded to the following for
information and necessary action:-

1. Chief Administrator, PUDA/ GMADA/ GLADA/ JDA/ BDA/
ADA/ PDA.
2. Addl. Chief Administrators (HQ/Policy/F&A/Proj.), PUDA.
3. Senior Accounts Officer, PUDA, Mohali.
4. Chief Engineer, PUDA, Mohali.
5. Sr. Architect, PUDA, Mohali.
6. Senior Town Planner, PUDA, Mohali.
7. All Establishment Officers, PUDA.
8. All Branches in Head Offices, PUDA, Mohali.

Administrative Officer (Admn)
For Chief Administrator.

Endst. No. PUDA-Admn-EA-1-2010/ 21331-35 Dated:- 7-9-2010

A copy of the above is forwarded to the following for
information:-

1. Chief Secretary, Punjab, Chandigarh.
2. Principal Secretary to Chief Minister, Punjab.
3. Principal Secretary to Government, Punjab Department of
Finance, Chandigarh.
4. Principal Secretary to Government, Punjab Department of
Local Government.
5. Secy. to Govt., Punjab, Deptt. of Housing and Urban
Development, Chandigarh.

Administrative Officer (Admn)
For Chief Administrator. 3

Endst. No. PUDA-Admn-EA-1-2010/

Dated:-

A copy of the above is forwarded to the following for
information:-

1. Chief Town and Country Planning, Punjab, Chandigarh.
2. Chief Town Planner, Punjab, Chandigarh.
3. Chief Architect, Punjab, Chandigarh.

Administrative Officer (Admn)
For Chief Administrator.

ਪੰਜਾਬ ਸ਼ਹਿਰੀ ਯੋਜਨਾਬੰਦੀ ਅਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ,
ਪੁੱਡਾ ਭਵਨ, ਸੈਕਟਰ-62, ਐਸ.ਏ.ਐਸ ਨਗਰ।

(ਅਮਲਾ ਸ਼ਾਖਾ)

ਦਫਤਰੀ ਹੁਕਮ

ਇਸ ਦਫਤਰ ਦੇ ਹੁਕਮ ਮਿਤੀ 31-08-2010 ਜੋ ਪਿੱਠ ਅੰਕਣ ਨੰ: PUDA-Admn-EA-1-2010-21255-330 ਮਿਤੀ 07-09-2010 ਅਤੇ ਦਫਤਰ ਦੇ ਹੁਕਮ ਮਿਤੀ 18-09-2016 ਜੋ ਪਿੱਠ ਅੰਕਣ ਨੰ: PUDA-Admn-EA-1-2016/28805-50 ਮਿਤੀ 30-12-2016 ਰਾਹੀਂ ਜਾਰੀ ਕੀਤੇ ਗਏ, ਵਿੱਚ ਦਰਸਾਈ ਵਿੱਤ ਤੇ ਲੇਖਾ ਕਮੇਟੀ ਦੇ ਕੰਮਕਾਜ ਸਬੰਧੀ ਮੱਦਾਂ ਵਿੱਚ ਅੰਸ਼ਿਕ ਸੋਧ ਕਰਦੇ ਹੋਏ ਪਹਿਲਾਂ ਨਿਰਧਾਰਤ ਮੱਦ ਜਿਸ ਵਿੱਚ

"Determining prices and policies for disposal of land/ plots/ houses provided that the same shall be placed for the formal approval of the Executive Committee"

ਦੀ ਥਾਂ ਤੇ

"Determining prices for disposal of land/ plots/ houses provided ex-post facto approval of the same shall be taken from the Executive Committee"

ਪੜ੍ਹਿਆ ਜਾਵੇ।

ਇਹ ਹੁਕਮ ਮਾਨਯੋਗ ਮੁੱਖ ਮੰਤਰੀ, ਪੰਜਾਬ-ਕਮ-ਚੇਅਰਮੈਨ, ਪੁੱਡਾ ਜੀ ਦੀ ਪੂਰਵ ਪ੍ਰਵਾਨਗੀ

ਨਾਲ ਜਾਰੀ ਕੀਤੇ ਜਾਂਦੇ ਹਨ।

ਐਸ.ਏ.ਐਸ ਨਗਰ

ਮਿਤੀ: 16-3-2017

ਮੁਲਵੀ ਸਿੰਘ ਸਿੱਧੂ, ਆਈ.ਏ.ਐਸ
ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ।

ਪਿੱਠ ਅੰਕਣ ਨੰ: ਪੁੱਡਾ-ਅਸ-1/2017/ 9607-52 ਮਿਤੀ: 31/4/17

ਉਪਰੋਕਤ ਦਾ ਇੱਕ ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆਂ ਨੂੰ ਸੂਚਨਾ ਅਤੇ ਅਗਲੇਰੀ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ:-

- 1) ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ ਸਮੂਹ ਅਥਾਰਟੀਜ਼।
- 2) ਵਧੀਕ ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ (ਮੁੱਦ: /ਵਿੱਤ ਤੇ ਲੇਖਾ), ਪੁੱਡਾ, ਐਸ.ਏ.ਐਸ ਨਗਰ।
- 3) ਮੁੱਖ ਇੰਜੀਨੀਅਰ, ਪੁੱਡਾ, ਐਸ.ਏ.ਐਸ ਨਗਰ/ਗਲਾਡਾ ਲੁਧਿਆਣਾ/ ਜੇ.ਡੀ.ਏ, ਜਲੰਧਰ/ ਏ.ਡੀ.ਏ, ਅਮ੍ਰਿਤਸਰ।
- 4) ਮੁੱਖ ਲੇਖਾ ਅਫਸਰ, ਪੁੱਡਾ, ਐਸ.ਏ.ਐਸ ਨਗਰ।
- 5) ਸੀਨੀਅਰ ਆਰਕੀਟੈਕਟ, ਪੁੱਡਾ, ਐਸ.ਏ.ਐਸ ਨਗਰ।
- 6) ਸੀਨੀਅਰ ਟਾਊਨ ਪਲੈਨਰ, ਪੁੱਡਾ, ਐਸ.ਏ.ਐਸ ਨਗਰ।
- 7) ਸਮੂਹ ਅਮਲਾ ਅਫਸਰ, ਪੁੱਡਾ
- 8) ਸਮੂਹ ਬਰਾਂਚਾਂ ਦੇ ਮੁੱਖ, ਪੁੱਡਾ, ਐਸ.ਏ.ਐਸ ਨਗਰ।

ਸੁਪਰਡੈਂਟ (ਅਮਲਾ)

ਵਾ: ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ।