



Punjab Urban Planning and Development Authority
Puda Bhawan Sector- 62, SAS NAGAR, Punjab-160062

No: PUDA-IT&C/2019/ 21047-60 Dated: 23/7/19

Subject: Quotation for the purchase of 200 new UPS batteries (12V, 7AH) alongwith Buy Back of 300 old batteries (12V, 7AH).

Refer to above said subject, sealed bids are invited for purchase of new batteries alongwith buy back of old batteries described below:

Sr. No	Description of Items/ Specification	Quantity
1.	Purchase of new Battery (12V, 7AH) Make (Exide/Amron)for UPSs with installation.	200
2.	Buyback of old Battery (12V, 7AH)	300

You are advised to submit the proposal within stipulated time as per the requirements and terms & conditions described in the attached document. If the last date of receiving /opening of bids will be Saturday, Sunday or declared as public holiday, then the bids will be received and opened on the next working day on the same time & venue.


Assistant Director (IT)

punjab Urban Planning and Development Authority

Puda Bhawan Sector- 62, SAS NAGAR, Punjab-160062

Financial bid proforma

(Sealed financial bid should be submitted in separate cover in the following format)

Sr. No.	Description of Items/ specification	Qty	Rate quoted per qty. (inclusive of taxes)	Total Amount (inclusive of taxes)
1.	Purchase of new Battery (12V, 7AH) Make (Exide/Amron) for UPS with installation	200		
2.	Buyback of old Battery (12V, 7AH)	300		
3.	Net Total Cost (Sr.No. 1 – Sr. No. 2)			

Note: -The quotation should reach in IT & C Branch, Room No.-218, PUDA Bhawan, Sector-62, S.A.S Nagar within 15 days from the issue of this letter.

Terms & Conditions

1. The rate/price to be quoted shall be inclusive of all taxes.
2. Delivery & installation within 10 days from the issuance of purchase order.
3. 90% payment will be released after successful delivery & installation. Balance 10% payment will be released after depositing of Bank guarantee (with 15 months validity) equivalent to 10 % of the total quoted amount. In case bank guarantee is not furnished, balance 10% will be released after expiry of warranty period.
4. The rate/price quoted shall be inclusive of installation of the Batteries in the UPS.
5. The sealed quotations shall be in conformity within the specification.
6. Conditional and incomplete quotations shall not be accepted.
7. Bidder will be responsible to ensure that the quotations reached the above address on or before the stipulated period.
8. The number of items can be increased or decreased.
9. There shall be 100% replacement of defective items supplied by the bidder during warranty period. All expenses towards replacement of such items shall be borne by the bidder.
10. All the price, technical specification and other terms and conditions proposed by the bidder should be valid for a minimum period of 3 months from the date of offering the bid and same should be clearly mentioned in the quotation.
11. Bidder must quote item wise rate for all the above items.
12. Items quoted must be from original manufacturer. Compatible batteries shall not be accepted.
13. Warranty period: one year from the date of successful supply of order.
14. PUDA reserves the right to reject any or all quotations without assigning any reason.

Further, it is to undertake that, I have read and understand all the requirements and terms and conditions and in case the work is allotted to me, these shall be complied with meticulously.

Date_____

Sign with seal